

PM Facilities Job Description

Job: PM Facilities is a seasonal summer only position. Responsibilities include all those related to general facility work such as cleaning, taking out trash as needed but also ensuring campers and needed staff are where they are supposed to be a certain times throughout the night. This position is nightly, roughly from 12am to 6am Sunday night through Thursday night. Exact days and hours will be determined based on needs. Camp Marshall will provide you with everything you may need for facility work. Note - Admin has the right to change and alter this job description at their discretion.

Job Responsibilities:

- Ensure all assigned areas are cleaned, sanitized and ready for the following day
- Ensure all sanitize stations/supplies are refilled and working properly for following day
- Ensure all campers and staff are in their cabins when needed (Except bathroom breaks)
- Ensure no one enters or exits the property without Admin Team approval.
- Ensure safe storage of all chemical cleaners or other hazardous or controlled materials
- Maintain DPH health and hygiene standards as communicated by the Admin Team
- Escalate concerns to Admin Team in a timely manner
- Notify Equestrian Director/Admin Team of loose horses, farm animals, or dangerous wildlife situations
- Alert a member of the Admin Team in the event of any emergency or suspicious activity
- Leave ongoing communications for daytime facilities about any maintenance issue that need to be communicated
- Take out trash to dumpsters as needed
- Communication with Admin Team as needed
- Adhere to Camp Marshall code of conduct at all times
- Other duties as needed as assigned from Admin Team

Job Requirements:

- Must be 18 years of age or older
- Must pass a CORI/SORI/NSOR, provided by Camp
- Must have a valid drivers license
- Must have ability to work alone at night

- Must have a strong work ethic
- Must have good work discipline and possess effective time management skills
- Physical endurance to be on one's feet walking, crouching, bending, twisting, reaching above head, and lifting up to 50 lbs